

Dear Artist,

Thank you for entering the “**Through the Lens & Beyond**” exhibition at Sebastopol Center for the Arts, February 11 to March 21, 2010.

Due to the number of entries and fine quality of work, the juror was not able to include all qualified pieces.

- **Entries Not Selected:** Pick up beginning **Friday, January 29 through Saturday, February 6, 1 p.m. – 4 p.m.** Storage is limited, to help avoid damage to your work, please pick up on time. Currently closed Sundays & Mondays. All artists who entered the show, and friends are warmly invited to attend the reception. Thank you for participating and contributing toward making this show a success.
- To receive a digital version of the exhibition postcard, please send an e-mail to satrip@sonic.net with “Please send postcard” in the subject line.

For Selected Artists:

- **Entries Selected by jpeg:** Deliver or ship to arrive by **Monday, Feb. 8, 5 p.m.** Deliveries can be made Mon. through Fri., 10 a.m. to 4 p.m., or Sat. 1 to 4 p.m. by arrangement. All selected work must be at SCA by stated deadline.
- Send (**Attn.: Irv**) up to two pages of your resume and/or artist statement for a binder which will be available to visitors. Also include a sheet with your name, title, medium, and a few sentences about your piece(s) in this show.
- **Prices** indicated on your entry form will be the prices used on your gallery labels. You may not change these prices. By participating in the show, you agree to donate 33% of the total sale price to the Center if your piece is sold.
- **Shipping Art:** Artists are responsible for all shipping and handling costs to and from SCA. Attach completed labels to the back of each piece. Wall-hung work must arrive with wire securely attached for hanging. NO saw-tooth hangers. Each shipped entry must be packaged in a reusable container for return. No Styro packing pellets. In a separate mailing send the Shipping Form below (completely filled out) along with pre-paid labels (UPS Gr. or FedEx Express) for return shipping, **plus** \$5.00 handling fee per box. Unsold work will be return-shipped at the close of exhibit.
- **Thursday, February 11, 2009, 6–7:30 p.m.** will be the opening reception. *Please bring tasty, attractive, ready-to-serve bread & cheese, vegetables & dip, fruit, or baked goods, to accompany beverages we provide..*
- **Tuesday, February 16, 1–3 p.m.,** Docent Training. You are highly encouraged to join us for this informal gathering to talk about your artwork, meet other artists, and provide information for the docents to better represent your work. This is a learning experience and we hope you will attend. Call 707/829-4797 to RSVP, or for information.
- **Unsold artwork:** Pick up at end of show, **Monday, March 22, 12–5 p.m.** We will notify you if your work sold.

SHIPPING FORM

To avoid COD charges, please provide prepaid return shipping cost. Mail separate from shipped artwork.

Name: _____

Shipping Address: _____

Phone _____

Mailing Address (if different from shipping address): _____

Carrier: (circle choice)
UPS FedEx (pre-paid **ExpressService** only)

Exact measurement and weight of box(es).
length; _____ height; _____ width
(in inches)
weight; \$ _____ insurance value
(wholesale price)

_____ Pre-paid shipping label included
_____ SCA handling fee (\$5.00 per box)

Make checks payable to Sebastopol Center for the Arts. Include **two** large mailing labels with your name and address printed clearly to use for return shipping. Ship box(es) to Sebastopol Center for the Arts, 6780 Depot Street, Sebastopol, CA 95472. Mail this form, check, and labels to same address under separate cover.

SCA recommends UPS. For packing guidelines, and shipping costs, call UPS at 800/742-5877, or www.ups.com.

SCA receiving hours are Mon – Fri, 10 AM to 5 PM.